**Application for Appointment**

**to the CSN-CAPC Board**

CAPC = Child Abuse Prevention Council of Western Nevada County

CSN= Community Support Network of Nevada County

*Thank you for your interest in becoming a member of the CSN-CAPC Board. This Board conducts all business relevant to both the Child Abuse Prevention Council of Western Nevada County (there is another Nevada County CAPC in Truckee) and the Community Support Network.*

Each meeting's agenda specifies items and actions that need to be considered as either CSN or CAPC CSN business. CAPC duties include voting on official CAPC decisions, including how money is spent.

Key CSN-CAPC documents are posted at the bottom of the CSN website home page. Please visit the page at www.csnnc.org to view these and other CSN documents: *CSN Fact Sheet; CAPC Fact Sheet* from the Office of Child Abuse Prevention in Sacramento; and *CSN Agreements and Guidelines*.

Here is information from the *CSN Agreements and Guidelines* document that outlines Board duties.

**CSN-CAPC Board**

The CSN-CAPC Board (Community Support Network- Child Abuse Prevention Council Board)

shall consist of representatives of CSN Partner organizations who meet to support CSN staff and

to set the agenda for the Partner meetings, based on input from Partners.

The CSN-CAPC Board shall meet monthly. The purposes of these meetings shall be:

* To conduct all business of the Child Abuse Prevention Council of Western Nevada County.
* To set the agenda for the next CSN Partner meeting, including selecting a facilitator.
* To plan for upcoming CSN Partner meetings.
* To discuss and address issues arising from the CSN Partner meetings and/or the community.
* To identify ways to strengthen capacity of CSN Partners and the community.
* Review previous CSN Partner meeting to keep meetings relevant.

CSN-CAPC Board member responsibilities/expectations include:

* Time commitment of approximately eight (8) hours per month.
* Attendance at CSN Partner meetings (9 per year).
* Attendance at monthly CSN-CAPC Board meetings.
* Being a liaison for an ad hoc/action committee.
* Accepting responsibility for leadership and facilitation of periodic CSN-CAPC Board & CSN Partner meetings.

Summary of Agreements – CSN-CAPC Board

Participants … are committed … are available to attend Partner meetings as well as monthly board meetings … will act as liaison to one of the identified essential functions and help develop an action group to fulfill activities to meet their function … will expect a time commitment of approximately 8 hours per month … accept responsibility for their share of leadership and facilitation of periodic Partner meetings … will support the generative culture of the Network

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**Instructions**

**1. *If submitting hard copy*:** Please print information requested on this form. Attach any additional documents and mail to: CSN-CAPC Board, PO Box 1871, Nevada City, CA 95959. A resume or additional sheets may be included containing any information that would be helpful to the Board in evaluating your application.

**2. *If submitting electronically*:** Please provide the information requested on this form. A resume or additional documents may be attached containing any information that would be helpful to the Board in evaluating your application. Email completed document thus:

To: csnncorg@gmail.com

Subject: **Your Name\_CSN-CAPC Board Application**

For all documents you attach, please be sure the file name includes your name, CSN-CAPC Board Application, and what the document is. For example, "**Your Name\_CSN-CAPC Board Application**" or "**Your Name\_CSN-CAPC Board Application\_Resume**" or "**Your Name\_CSN-CAPC Board Application\_Additional Info**"

**Notification:** Following receipt of your application, it will be considered at the next regularly scheduled meeting of the CSN-CAPC Board. You will be notified of their decision within a few days of that meeting.

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Why do you want to be on the CSN-CAPC Board? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you generally available to attend CSN Partner meetings\* and CSN-CAPC Board meetings\*\*? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Current employer (or endeavor if student, stay-at-home parent, intern, etc): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Community experience and affiliations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Other Boards, Commissions, or Committees on which you have served: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Any other experience or background you feel it would be helpful for the CSN-CAPC Board to know in considering this appointment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please list one or two references with telephone numbers:

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2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*\* CSN Partner meetings are the first Wednesdays of all months except July, August, and December from 3:30-5pm in the Gene Albaugh Community Room at the Madelyn Helling Library in Nevada City.*

*\*\* CSN-CAPC Board meetings are the first Monday following the first Wednesday from 10am-12pm all months; meetings are Tuesday if the Monday date falls on Labor Day or Veterans Day (still meets Monday if it falls on Indigenous Peoples Day/Columbus Day). Location is Grass Valley / Nevada City.*

**CSN-CAPC Use**

Application approved on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term length of \_\_\_\_\_\_\_\_\_\_\_year/s

Term beginning (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and ending (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_