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**AGENDA ~ August 6, 2018**

**CSN-CAPC Board**

10 am to 12 pm ~ CCCC Office

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**CAPC ITEMS - PART 1**

1. Updates from CPS – Nick Ready, Program Manager or Faye Hignight, or representative

**REVIEW MEETING & MINUTES**

1. Review and approve minutes from July 9, 2018 CSN-CAPC Board meeting.

**NEW BUSINESS**

1. Plans/Agenda for September 5, 2018 meeting

a) Facilitator: Kristen McGrew

b) 40 Developmental Assets: Ned Russell (5 mins)

c) Meeting Focus & Title: TENTATIVE TITLE - *SOGIE: Sexual Orientation, Gender Identity & Expression*

• Speaker: Kale LaMont Perry has been confirmed. In June board approved $300 speaker fee plus

$200 toward expenses. Kale will be speaking elsewhere in the region and other expenses will be

covered by Melissa Marcum's NCSOS program and Jennifer Scalzi's FKCE (Foster & Kinship Care

Education) program at Sierra College.

• Meg Luce sent some good SOGIE resources that could be handouts.

d) Building the Network Moment OR Collaboration Mixer - Omit to give Kale more time

e) Network Announcements (5 mins) - Omit

Chris Espedal has been invited to speak about the Handle with Care program for November CSN Partner

meeting Network Moment. She and Susan will finalize details when Chris is back from summer

vacation.

1. Discuss budget for FY 2018-2019 re: reeling in over-spending. Need to balance for next year.
2. Joyce Ash and Marina Bernheimer would like to share CSN-CAPC Board attendance. Report from Joyce or ???
3. Need to hear from Lindsay and Laurie about whether they wish to continue to serve, or step down. Susan has sent an email to Laura Harter who was hired to succeed Kristen at NCSOS.
4. Network for Good check/solicitation. [www.networkforgood.com](http://www.networkforgood.com)
5. Read to Your Child Halloween book giveaway - Report from Ned about connections to Elks Lodge as venue, other discussion of the overall event
6. Official notice from Susan re: retiring from CSN Coordinator job as of 12/31/18 (returning to school)

**OTHER BUSINESS**

1. Insurance update (if any) – Ned. Our agent is: LaDeena Smith, ladeena@mavenins.com, 530-272-1000, Maven Risk Management and Insurance Brokers (formerly called Cookson & Bowman insurance)

2. Any news from County Counsel’s office about Brown Act inquiry? Lindsay contacted Julie Patterson,

Clerk of the Board of Supervisors about Brown Act. Julie sent inquiry along to County Counsel is Alison

Barratt-Green. We are waiting to hear County Counsel’s determination.

• Most other partners in regional CAPC operate under the Brown Act. Many are part of other

organizations that are required to abide by Brown Act. Truckee CAPC is not a 501(c)(3).

• If we end up needing to abide by Brown Act, bylaws will need to be amended, and a note added

to all agendas and minutes that organization abides by Brown Act.

• Should we be doing conflict of interest form 700?

• If we are subject to Brown Act, we all need info about compliance, voting, document retention, etc.

• Ned re: OCAP rep from IP meeting on whether OCAP has Brown guidance.

3. CYBORG update - shall we start giving out the nicely printed CBORs freely (i.e., at CSN Partner meetings?)

4. Children's Trust Fund update - Ned did some research. Birth certificate revenues go to CAPCs.

The $20K in the fund is managed by the County. We could request funds for something specific if we want

more than birth certificate money. We would need to respond to an RFP to request more money and we

would need to start process in the Fall.

5. Innovative Partnerships update - report from Ned on July 19th meeting

• Conversation on questions about life vests and liability.

(IP got some safety funding for life vests, bike helmets, car seats, safe sleeping (like a pack 'n' play). Public health also received safety equipment. Meant for low-income households, so need to be offered at events targeted at low-income people. Can be offered at schools that have a certain level of kids that get free lunches. SNCS has list of income-eligible people. CHP and Sandi Hedenland at First 5 are certified car seat installers. AAA may have a certified person too. Public health did not get any infant life vests and would like some.)

• To request items from public health (life vests, car seats, bike helmets, baby boxes), contact

charlene.weiss-wenzl@co.nevada.ca.us

• Ned & Susan need to set up tracking for T-shirts that will be given away because they were paid for with

IP grant money.

6. Updates on Action Items from prior months

• We have 1,000 "My Pledge" certificates to educate about Shaken Baby Syndrome. Susan delivered 200 to

the hospital. Kristen asked Chelcee in Truckee if they want any. No word yet. Susan has sent a follow-up

email.

• Jolene - Report on connection with midwife community - Jolene and Cindy were going to go to a meeting

in August to present about SBS certificates and the Make Time For Yourself documents. Jolene received

an email from the midwives. They'd like them to come in early November instead (no date yet), but

they'd welcome certificates any time.

7. What are next steps on Five Protective Factors mapping?

8. ***2018 Partner meeting topics*** *–* Consider in light of the Five Protective Factors

**January 3, 2018** – A Guide to Self-Care to Start the Year Off Well. Mindfulness and more.

**February 7** – Mapping the Five Protective Factors in Nevada County – an activity-based meeting

**March 7** – Identifying & Addressing Childhood Developmental Issues – Panel.

Experiment with first Collaboration Mixer (in place of Building the Network Moment).

**April 4** – CAP month. Current Drug Use Trends Impacting Children and Youth in Nevada County-Panel.

**May 2** – Transition to Adulthood Planning for Youth with Special Needs. Panel. Follow-up to March.

**June 6** – Becoming a Trauma-Informed Community. Follow-up/complement to 5/31 Trauma-Informed Care training.

**September 5** – SOGIE: Sexual Orientation, Gender Identity & Expression. Kale LaMont Perry.

**October 3** – Connecting Point. Ann Guerra and Heather Heckler confirmed as speakers.

**November 7** – Trauma-Informed Parenting. Cheryl Gonzales, Deirdre Day, and Cara Carvalho from CPS will present about the TIP workshop they offer and include some experiential activities from it. Handle With Care Network Moment with Chris Espedal.

Possible future Network Moment: Ready to Grow from 211. Re: March meeting on

*Identifying and Addressing Childhood Developmental Issues*, Cindy said this resource encourages

developmental screening for all kids instead of only serving those who have been identified with

delays. Lindsay said Lorena Schoch, lorenas@connectingpoint.org (new last name?) has done a

mapping of resources for young kids with developmental needs and does a developmental screening of

any child. Also in the discussion mix: Transportation; Opioid Toolkit for a future meeting when it's

completed by OCAP.

**January 2019** - more on Trauma-Informed Community?

**CAPC ITEMS - PART 2**

*PART 1 at beginning of meeting is updates from CPS.*

1. Treasurer’s report.

• Ned put treasurer info on google docs and **Susan will add access info to "Field Guide to CSN doc."**

1. Reports (CDRT, MDIT, Palm Tree Group)

**CDRT** – Cindy WilsoN

**MDIT** – CSN Coordinator is on list to be notified when meetings are scheduled. MDIT CONTACTS:

Pamela McGirr Pamela.McGirr@co.nevada.ca.us; Kim Leland Kim.Leland@co.nevada.ca.us

in the office of the District Attorney (both are in CSN contacts list).

**Palm Tree Group** – 2018 schedule is at end of this document. Contact is Jennifer McCalligan

jennifer.mccalligan@nccourt.net (in CSN contacts list). Suggest CPS take their Trauma-Informed Parenting trio (Cheryl Gonzales, Deirdre Day, Cara Carvalho)? Other ideas to propose to PTG?

1. Trainings – None at this time.

**COMMUNICATION**

1. Susan out of town August 13-17 without internet or phone access. Rossnina will be listed as contact person

in Susan's "out of office" email.

**NEXT MEETINGS**

* CSN Partner Meeting – **Wednesday, September 5, 2018, 3:30-5:00 pm** in the Gene Albaugh Community Room at the Madelyn Helling Library
* CSN-CAPC Board Meeting – **Monday,** **September 10, 2018, 10 am-12 pm.** At the CCCC Office.

***2018 CSN Partner Meeting Dates****~ January 3, February 7, March 7, April 4, May 2, June 6, July & August-hiatus, September 5, October 3, November 7, December-hiatus*

***2018 CSN-CAPC Board Meeting Dates****~ January 8, February 12, March 12, April 9, May 7, June 11, July 9, August 6, September 10, October 8, TUESDAY November 13, December 10*

***2018 Palm Tree Group Quarterly Meeting Dates*** *~ All are on Fridays at noon in Dept. 3 ~**February 2, May 4, August 3 CANCELLED, November 2*

***2018 Sierra-Sacramento Regional CAPC Innovative Partnerships Meetings*** *~ February 15, April 19, June 21, July 19,*

*September 20, November 15*

***2019 CSN Partner Meeting Dates****~ January 2, February 6, March 6, April 3, May 1, June 5, July & August-hiatus, September 4, October 2, November 6, December-hiatus*

***2019 CSN-CAPC Board Meeting Dates****~ January 7, February 11, March 11, April 8, May 6, June 10, July 8, August 12, September 9, October 7, TUESDAY November 12, December 9*

***2019 Sierra-Sacramento Regional CAPC Innovative Partnerships Meetings*** *~ January 17, March 21, May 16 (future dates added as announced)*